CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS
REGULAR MEETING, NOVEMBER 13, 2025

CALL TO ORDER: Mayor Fangman opened the meeting at 5:30 p.m.

PRESENT: Mayor Jacob Fangman
Mayor Pro Tem Tom Thompson
Alderman Ashlee Estlack
Alderman Brittney Wolfe
Alderman Chelsi Shadle
Alderman Christopher Topliff
Administrator Brian Barboza
City Secretary Machiel Covey

OTHERS PRESENT: David Shaller, Irene Shaller, Ally Hubbard, Shanna Herndon, Sarah Hatley, Jeremy Jeffers, Zan Bullock, and Roger Estlack

INVOCATION: Mayor Fangman

PUBLIC FORUM: None

PUBLIC COMMENTS: Irene Shaller addressed the city council about the unprofessional actions and behavior of the City Secretary in reference to her B&B. She distributed copies of the support to her claim of unprofessional behavior. (a complete transcript is available).

AUTHORIZATIONS BY CITY COUNCIL:

25-016

1. CONSENT AGENDA

- Meeting Minutes for Regular Meeting October 9, 2025
- Clarendon Volunteer Fire Department Report
- Donley County Commissioners Report
- Burton Memorial Library Report
- Clarendon Municipal Court Report
- Code Compliance Report
- Animal Control Report
- Greenbelt Municipal and Industrial Report
- Public Works Report

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Thompson to approve the Consent Agenda as presented. With each Alderman voting AYE, the motion carried.

25-017

2. Discussion and possible action on the Council Report (List of Bills).

A motion was made by Alderman Wolfe and seconded by Alderman Topliff to approve the Council Report (List of Bills) as presented. With each Alderman voting AYE, the motion carried.

25-018

3. Discussion and possible action on the Statement of Revenue and Expense.

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Thompson to approve the Statement of Revenue and Expense as presented. With each Alderman voting AYE, the motion carried.

25-019

4. Discussion and possible action on a request from Christ Kids Ministry- Summer Meals Program for funding from Community Projects Line Item.

A motion was made by Alderman Estlack and seconded by Alderman Wolfe to approve the request from Christ Kids Ministry- Summer Meals Program for funding from Community Projects Line Item for one thousand five hundred ($1,500) dollars. With each Alderman voting AYE, the motion carried.

25-020

5. Discussion and possible action on incident between City Secretary Machiel Covey and customer on October 20, 2025.

City Council Convened into Executive Session at 6:00 p.m., under the provision of Local Government Code, Section 551.074 Personnel Matters;

- City Secretary Machiel Covey

City Council Convened into Open Session at 6:59 p.m.

Mayor Fangman made a statement thanking the people who came here this evening and to bring this stuff to our attention. We do take things like this seriously. We will be looking into this action further and doing our own investigation. So we will conduct that and are also going to look at our processes and procedures so that they are a little bit more, look at refining those and working towards making them to where they work better for the citizens and represent the citizens and give more dignity and respect. So we will be doing that in the upcoming months. We will address this with the city secretary as well. So we will be looking into that and moving forward with that. So I just wanted to let y'all know that and then is there any action or motion y'all would like to make on this agenda item?

A motion was made by Alderman Estlack and seconded by Alderman Wolfe to investigate the complaints made on City Secretary and to instruct the City Administrator and the Mayor contact the City Attorney to look into options for disciplinary actions against the City Secretary, and for the City Secretary to have no contact with citizens until this is matter is addressed fully. With each Alderman voting AYE, the motion carried.

25-021

6. Discussion and possible action on Consideration of award to Bo Simon, Inc for the City of Clarendon's 2025 TXCDBG Project Number CDV23-0235 for the installation of a Lift Station.

A motion was made by Alderman Estlack and seconded by Alderman Topliff to award Bo Simon, Inc for the City of Clarendon's 2025 TXCDBG Project Number CDV23-0235 for the installation of a Lift Station for five hundred and sixty-nine thousand four hundred twenty-six ($569,426) dollars with any shortage of grant funds to come from TexPool General Fund line. With each Alderman voting AYE, the motion carried.

25-022

7. Presentation of Section 3 Goals and Requirements as it relates to the city's Texas Community Development Block Grant Number CDV23-0235 for the Installation of a Lift Station to include information on employment opportunities of low and very low-income persons as well as residents in the community.

Alley Hubbard, with PRPC, presented the of Section 3 Goals and Requirements as it relates to the city's Texas Community Development Block Grant Number CDV23-0235 for the Installation of a Lift Station to include information on employment opportunities of low and very low-income persons as well as residents in the community.

No action taken by Council.

25-023

8. Discussion and possible action on sealed bids on the 1990 BMY dump truck and possibly award the highest bidder.

No bids received.

No action taken by City Council.

25-024

9. Discussion and possible action on invoice from Bar X Contractor for $1,686.75; Removal of third door, drywall, texture, etc.

A motion was made by Alderman Wolfe and seconded by Alderman Topliff to approve an invoice from Bar X Contractor for $1,686.75; Removal of third door, drywall, texture, etc. With each Alderman voting AYE, the motion carried.

25-025

10. Discussion and possible action on a Resolution; denying Southwestern Electric Power Company's proposed increase in rates.

A motion was made by Alderman Wolfe and seconded by Mayor Pro Tem Thompson to approve a Resolution; denying Southwestern Electric Power Company's proposed increase in rates. With each Alderman voting AYE, the motion carried.

25-026

11. Discussion and possible action to deem as surplus items; pictures, sofa, and items that are classified as miscellaneous and not purchased with taxpayer money sent to Crossties in downtown Clarendon

A motion was made by Alderman Estlack and seconded by Alderman Wolfe to deem as surplus items; pictures, sofa, and items that are classified as miscellaneous and not purchased with taxpayer money sent to Crossties in downtown Clarendon. With each Alderman voting AYE, the motion carried.

25-027

12. Discussion and possible action on nominating up to five (5) candidates for the Board of Directors to the Donley County Appraisal District.

A motion was made by Alderman Wolfe and seconded by Alderman Estlack to award all 370 votes of the City of Clarendon's votes to Alderman Topliff for the Board of Directors to the Donley County Appraisal District. With each Alderman voting AYE, the motion carried.

25-028

13. Discussion and possible action on approving a contract with the Donley County Appraisal District for the assessment and collection of property taxes.

A motion was made by Alderman Wolfe and seconded by Alderman Topliff to approve a contract with the Donley County Appraisal District for the assessment and collection of property taxes. With each Alderman voting AYE, the motion carried.

25-029

14. Discussion and possible action on approving a Radio Tower Lease Agreement with AW Broadband.

No action taken by City Council.

25-030

15. Discussion and possible action on the City Administrators Report:

- Update on Employees
- Project Updates

a) Downtown Revitalization Project CDM23-0292 (200&300 block of Kearney)
b) Community Development Project CDV23-0235 (Lift Station)
c) North Side Water Infrastructure Project
d) 4th Street Project
e) TxDOT 2025 TA Call for Projects Status Update

- Solid Waste Report
- Storage Tank Completed
- Appraisal District 2024 Financial Audit Available

MAYOR COMMENTS: Mayor Fangman thanked everyone for being there tonight.

COUNCIL COMMENTS: Alderman Estlack thanked to the people that came tonight and spoke. We can't take action on things we read on Facebook or hear around town hearsay but it helps when you bring it to our attention and we can take action, so thank you for being here. Alderman Wolfe thanked the people for coming to the meeting.

Adjournment:

There being no further business on the agenda, a motion was made by Alderman Estlack and seconded by Mayor Pro Tem Thompson to adjourn the meeting at 7:42 p.m., with each Alderman voting AYE, the motion carried.

Jacob Fangman, Mayor

Attest:

Machiel Covey, City Secretary