

**CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS
REGULAR MEETING, NOVEMBER 14, 2024**

CALL TO ORDER: Mayor Fangman at 5:30 p.m.

PRESENT: Mayor Jacob Fangman
Mayor Pro Tem Tommy Hill
Alderman Terri Floyd
Alderman Eulaine McIntosh
Alderman Ashlee Estlack
Alderman Mandy Smith
Administrator Brian Barboza
City Secretary Machiel Covey

ABSENT: None

OTHERS PRESENT: Bill Word, Larry Kidd, Joe Landon, Christian Rios, Bobby Fira,
Taylor Shelton, and Roger Estlack

INVOCATION: Mayor Fangman

PUBLIC FORUM: Mr. Bill Word spoke to Council about the Ordinance amendment that added the time of 5:00 p.m. to the late fee date. He felt that adequate notice had not been given and he requested refunds be given on late fees for the month of October.

PUBLIC COMMENTS:

AUTHORIZATIONS BY CITY COUNCIL:

24-019

1. CONSENT AGENDA

- Meeting Minutes for Regular Meeting October 12, 2024
- Clarendon Volunteer Fire Department Report
- Donley County Commissioners Report
- Burton Memorial Library Report
- Clarendon Municipal Court Report
- Code Compliance Report
- Animal Control Report
- Public Works Report

A motion was made by Alderman McIntosh and seconded by Mayor Pro Tem Hill to approve the consent agenda presented. With each Alderman voting AYE, the motion carried.

24-020

2. Discussion and possible action on the Council Report (List of Bills).

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Hill to approve the Council Report (List of Bills) as presented. With each Alderman voting AYE, the motion carried.

24-0213. Discussion and possible action on the Statement of Revenue and Expense.

A motion was made by Alderman Floyd and seconded by Alderman Estlack to approve the Statement of Revenue and Expense as presented. With each Alderman voting AYE, the motion carried.

24-0224. Discussion and possible action on Waste Connections Performance.

A motion was made by Alderman Estlack and seconded by Alderman McIntosh to pause the demand letter until the December meeting and reevaluate the progress of the Waste Connections Performance. With each Alderman voting AYE, the motion carried.

24-0235. Discussion and possible action on to approve a term with AW Broadband.

A motion was made by Alderman McIntosh and seconded by Mayor Pro Tem Hill to approve a term of five years with AW Broadband internet services. With each Alderman voting AYE, the motion carried.

24-0246. Discussion and possible action on future water line(s) infrastructure project.

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Hill to start researching and move forward with a water line(s) infrastructure project on the North side of town. With each Alderman Voting AYE, the motion carried.

24-0257. Discussion and possible action on awarding the Agreement for Depository Bank for the City of Clarendon pursuant to Chapter 105, Texas Local Government Code.

A motion was made by Alderman Estlack and seconded by Alderman McIntosh to award the Agreement for Depository Bank for the City of Clarendon pursuant to Chapter 105, Texas Local Government Code to Donley County State Bank for a term of five (5) years. With each Alderman voting AYE, the motion carried.

24-0268. Discussion and possible action on a request from Christ Kids Ministry-Summer Meals Program for funding from Community Projects Line Item.

No action taken by Council.

24-0279. Discussion and possible action on proposals received from Storm Siren, Inc. regarding siren located at the water tower on West 5th Street and Collinson Street.

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Hill to approve replacing the siren motor with labor at nine thousand seven hundred (\$9,700) dollars with Storm Sirens, Inc. With each Alderman voting AYE, the motion carried.

24-028

10. Discussion and possible action on approving a Resolution to amend employee Handbook, Chapter 6. Work Environment, adding Prohibited Software/Applications/Developers on City-owned or leased equipment.

A motion was made by Alderman McIntosh and seconded by Alderman Smith to approve a Resolution to amend employee Handbook, Chapter 6. Work Environment, adding Prohibited Software/Applications/Developers on City-owned or leased equipment. With each Alderman voting AYE, the motion carried.

24-029

11. Discussion and possible action on approving an Ordinance amending Ordinance No. 270, to include Short Term Rentals.

No action taken by Council.

24-030

12. Discussion and possible action on a request from Downtown Christmas Committee to close a portion of Third Street from Sully to Kearney and Kearney from second to third street on November 30, 2024, from 1:00 p.m. to 10:00 p.m. for Christmas Celebration.

A motion was made by Alderman Estlack and seconded by Alderman Floyd to approve a request from the Downtown Christmas Committee to close a portion of Third Street from Sully to Kearney and Kearney from second to third street on November 30, 2024, from 1:00 p.m. to 10:00 p.m. for Christmas Celebration. With each Alderman voting AYE, the motion carried.

24-031

13. Discussion and possible action on Contract Service Agreement with Texas Communities Group.

A motion was made by Alderman Smith and seconded by Mayor Pro Ten Hill to approve a Contract Service Agreement with Texas Communities Group for Code Enforcement Services. With each Alderman voting AYE, then motion carried.

24-032

14. Discussion and possible action on Disciplinary Action of City Administrator Brian Barboza.

City Council Convened into Executive Session at 7:01 p.m. under the provision of Local Government Code, Section 551.074: Personnel Matters:

- Disciplinary Action of City Administrator Brian Barboza

Mayor Fangman opened the regular meeting at 7:09 p.m.

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Hill to approve written disciplinary action and place in personnel file. With each Alderman voting AYE, the motion carried.

24-03315. Discussion and possible action on the City Administrators Report:

- Update on Employees
- TxDOT's 2025 Transportation Alternatives Program
- References from G&H Waste
- TMCA Panhandle Chapter of the Year Award for 2024
- Project Updates
- Set Meeting with TxDOT and City Officials regarding US 287 Drainage Ditch Project
- Street Improvement Project

Administrator Barboza informed Council there needed to be a called meeting on December 18, 2024 with PRPC for the DRP. There will also be an employee's lunch at the library December 9th from 11:00 a.m. – 2:00 p.m. and Council was invited to attend. Alderman Smith added a handout of possible grants the City could apply for that are 100% for the Council to look over.

MAYOR COMMENTS: Mayor Fangman read a "Thank You" card from Bruce and Gwen Howard.

COUNCIL COMMENTS: Alderman McIntosh thanked Alderman Smith for her time and efforts putting the grant information together. Mayor Pro Tem Hill asked if the maintainer was broke down. Administrator Barboza let him know our employee that drives the maintainer was in the hospital a few days.

Adjournment:

There being no further business on the agenda, a motion was made by Mayor Pro Tem Hill and seconded by Alderman Estlack to adjourn the meeting at 7:36 p.m., with each Alderman voting AYE, the motion carried.



 Jacob Fangman, Mayor

Attest:



 Machiel Covey, City Secretary