

**CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS
REGULAR MEETING, DECEMBER 12, 2024**

CALL TO ORDER: Mayor Fangman at 5:30 p.m.

PRESENT: Mayor Jacob Fangman
Mayor Pro Tem Tommy Hill
Alderman Terri Floyd
Alderman Eulaine McIntosh
Alderman Ashlee Estlack
Alderman Mandy Smith
Administrator Brian Barboza
City Secretary Machiel Covey

ABSENT: None

OTHERS PRESENT: Christian Rios, Lytonya Barnett, Gilbert Robledo, and Roger Estlack

INVOCATION: Mayor Pro Tem Hill

PUBLIC FORUM: None

PUBLIC COMMENTS: None

AUTHORIZATIONS BY CITY COUNCIL:

24-034

1. CONSENT AGENDA

- Meeting Minutes for Regular Meeting November 14, 2024
- Clarendon Volunteer Fire Department Report
- Donley County Commissioners Report
- Burton Memorial Library Report
- Clarendon Municipal Court Report
- Code Compliance Report
- Animal Control Report
- ~~Greenbelt Municipal and Industrial Report~~
- Public Works Report

A motion was made by Mayor Pro Tem Hill and seconded by Alderman McIntosh to approve the consent agenda presented. With each Alderman voting AYE, the motion carried.

24-035

2. Discussion and possible action on the Council Report (List of Bills).

A motion was made by Alderman McIntosh and seconded by Mayor Pro Tem Hill to approve the Council Report (List of Bills) as presented. With each Alderman voting AYE, the motion carried.

24-036

3. Discussion and possible action on the Statement of Revenue and Expense.

A motion was made by Alderman Estlack and seconded by Alderman Smith to approve the Statement of Revenue and Expense as presented. With each Alderman voting AYE, the motion carried.

24-0374. Discussion and possible action on Waste Connections Performance.

No action taken by Council.

24-0385. Discussion and possible action to approve or deny New Easement and Supplemental Easement presented by Percheron.

No action taken by Council.

24-0396. Discussion and possible action on approving a Resolution to amend Employee Handbook, Chapter 1. Employment, 1.01 Employment Classification.

A motion was made by Alderman Estlack and seconded by Alderman McIntosh to approve a Resolution to amend Employee Handbook, Chapter 1. Employment, 1.01 Employment Classification and allow exempt employees activated for emergency response through mutual aid agreements to qualify for overtime pay at a rate of 1 ½ times over 40 hours per week. With each Alderman Voting AYE, the motion carried.

24-0407. Discussion and possible action on approving a Resolution to amend Employee Handbook, Chapter 3. Employee Benefits, adding Incentive Pay.

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Hill to approve Resolution to amend Employee Handbook, Chapter 3. Employee Benefits, adding Incentive Pay. With each Alderman voting AYE, the motion carried.

24-0418. Discussion and possible action on approving an Ordinance amending Ordinance No. 270, Levying a Tax Upon The Cost of Occupancy of Overnight Accommodations.

A motion was made by Alderman Smith and seconded by Alderman Estlack to approve an Ordinance amending Ordinance No. 270, Levying a Tax Upon The Cost of Occupancy of Overnight Accommodations to include Short Term Rentals (STR). With each Alderman voting AYE, the motion carried.

24-0429. Discussion and possible action on approving Easement Agreements for Sewer Line with the following Property Owners:

- Trey Pearson
- Chris & Monica Childers
- Tin Vuong

No action taken by Council.

24-04310. Discussion and possible action on appointing two members to the Clarendon Economic Development Corporation Board of Directors.

A motion was made by Alderman McIntosh and seconded by Mayor Pro Tem Hill to appoint Roger Estlack and Chuck Robertson to the Clarendon Economic Development Corporation Board of Directors for a two-year term. With each Alderman voting AYE, Alderman Estlack Abstaining, the motion carried.

24-044

11. Discussion and possible action on approving a new fee schedule with Hammer Enterprise to accommodate the Clarendon Aquatic Center and purchase a receipt printer and computer to accept credit/debit card payments.

No action taken by Council.

24-045

12. Discussion and possible action on purchasing a vending machine not to exceed \$4,000.00 from Sams Club for Clarendon Aquatic Center.

No action taken by Council.

24-046

13. Discussion and possible action on approving Streets for Street Improvement Project.

No action taken by Council.

24-047

14. Discussion and possible action on approving a form for Requestion Funds for Community Support.

A motion was made by Alderman McIntosh and seconded by Mayor Pro Tem Hill to approve the form for Requestion Funds for Community Support with recommended changes. With each Alderman voting AYE, the motion carried.

24-048

15. Discussion and possible action on the City Administrators Report:

- Update on Employees
- Project Updates
- Street Improvement Update
- A court vacated the DOL's July 2024 and January 2025 salary threshold increases. City Secretary's requested time sheets.
- Review RFP for Municipal Solid Waste, Collection Disposal and Recycling Service.
- Municipal Court Diversion Plan
- Downtown Buildings-Fire Safety
- Called Meeting December 18, 2024 at 5:05 p.m. referencing Downtown Revitalization Project.
- May 3, 2025 General Election
- USDA Grants

MAYOR COMMENTS: Mayor Fangman thanked everyone for being there and said he would see them tomorrow night at the City Christmas Party.

COUNCIL COMMENTS: Alderman McIntosh wished everyone a Merry Christmas.

Adjournment:

There being no further business on the agenda, a motion was made by Mayor Pro Tem Hill and seconded by Alderman Estlack to adjourn the meeting at 7:07 p.m., with each Alderman voting AYE, the motion carried.



Jacob Fangman, Mayor

Attest:



Machiel Covey, City Secretary