

**CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS
REGULAR MEETING, APRIL 9, 2026**

CALL TO ORDER: Mayor Fangman opened the meeting at 5:31 p.m.

PRESENT: Mayor Jacob Fangman
Mayor Pro Tem Tom Thompson
Alderman Ashlee Estlack
Alderman Brittney Sanne
Administrator Brian Barboza
City Secretary Machiel Covey

ABSENT: None

OTHERS PRESENT: Brent Knowles, Lizzy Flanagan, Pharabie Shadle, and Roger Estlack

INVOCATION: Mayor Fangman

PUBLIC FORUM: None

PUBLIC COMMENTS: None

AUTHORIZATIONS BY CITY COUNCIL:

25-090

1. CONSENT AGENDA

- Meeting Minutes for Regular Meeting March 12, 2026
- Clarendon Volunteer Fire Department Report
- Donley County Commissioners Report
- Burton Memorial Library Report
- Clarendon Municipal Court Report
- Code Compliance Report
- Texas Communities Group Quarterly Report
- Animal Control Report
- ~~Greenbelt Municipal and Industrial Report~~
- Public Works Report

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Thompson to approve the Consent Agenda as presented. With each Alderman voting AYE, the motion carried.

25-091

2. Discussion and possible action on the Council Report (List of Bills).

A motion was made by Alderman Sanne and seconded by Alderman Estlack to approve the Council Report (List of Bills) as presented. With each Alderman voting AYE, the motion carried.

25-092

3. Discussion and possible action on the Statement of Revenue and Expense.

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Thompson to approve the Statement of Revenue and Expense as presented. With each Alderman voting AYE, the motion carried.

25-093

4. Discussion and possible action on Amending the Order of Election for the May 2, 2026, General Election.

A motion was made by Alderman Estlack and seconded by Alderman Sanne to amend the Order of Election for the May 2, 2026, General Election. With each Alderman voting AYE, the motion carried.

25-094

5. Discussion and possible action on approving a Resolution amending the Human Resources Policies and Procedures Manual Governing the Benefits and Conditions of Employment of Employees of the City (Certification and Education Pay (Add) and Lost and Found Items (Add)).

No action taken by City Council.

25-095

6. Discussion and possible action on approving a Resolution approving the Authorization Execution of an Advance Funding Agreement (AFA) with the Texas Department of Transportation for a Transportation Alternatives Set-Aside (TASA) Project.

A motion was made by Alderman Sanne and seconded by Alderman Estlack to approve a Resolution approving the Authorization Execution of an Advance Funding Agreement (AFA) with the Texas Department of Transportation for a Transportation Alternatives Set-Aside (TASA) Project. With each Alderman voting AYE, the motion carried.

25-096

7. Discussion and possible action on approving a Resolution designating a City Attorney for the City of Clarendon, Texas.

No action taken by City Council.

25-097

8. Discussion and possible action on approving an Ordinance amending Ordinance No. 441; Revising the Day of Regular Meeting to be held each month; proving for the repeal of any conflicting ordinances, providing severability; and Proving for an Effective Date.

A motion was made by Mayor Pro Tem Thompson and seconded by Alderman Estlack to approve an Ordinance amending Ordinance No. 441; Revising the Day of Regular Meeting to be held each month; proving for the repeal of any conflicting ordinances, providing severability; and Proving for an Effective Date. With each Alderman voting AYE, the motion carried.

25-098

9. Discussion and possible action on Proposed Street Improvement Project for Fiscal Year 2025-2026; Rehabilitate Streets with curb and gutter: Faker, Jackson, Hawley, McClelland and Goodnight, Streets from 4th Street toward Highway 287.

No action taken by City Council.

25-099

10. Discussion and possible action on the City of Clarendon Street Maintenance Strategic Plan during the Street Maintenance Sales Tax Election Cycle 2023-2027.

No action taken by City Council.

25-100

11. Discussion and possible action on a Request from Clarendon Lions Club to temporarily close the 300 block of Sully Street on April 11, 2026, for Lions 5K Run.

A motion was made by Mayor Pro Tem Thompson and seconded by Alderman Sanne to approve a request from Clarendon Lions Club to temporarily close the 300 block of Sully Street on April 11, 2026, for Lions 5K Run. With each Alderman voting AYE, the motion carried.

25-101

12. Discuss of overall progress of staff relations and possible steps for further improvements; No action will be taken.

No action taken by City Council.

25-102

13. Discussion and possible action on Amending the Job Description for the positions of Office Assistant, Utility Clerk, City Secretary, Public Works Employee-Street, Part-Time Sanitation, Fire Marshal, Parks Employee, Director of Public Works and Director of Sanitation.

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Thompson to approve amending the Job Description for the positions of Office Assistant, Utility Clerk, City Secretary, Public Works Employee-Street, Part-Time Sanitation, Fire Marshal, Parks Employee, Director of Public Works and Director of Sanitation as presented. With each Alderman voting AYE, the motion carried.

25-103

14. Discussion and possible action on approval of the City of Clarendon Investment Report for the quarter ending March 31, 2026.

A motion was made by Alderman Sanne and seconded by Mayor Pro Tem Thompson to approve the Clarendon Investment Report for the quarter ending March 31, 2026, as presented. With each Alderman voting AYE, the motion carried.

25-104

15. Discussion and possible action on the City Administrators Report:

- Update on Employees
- Project Updates
- a) Downtown Revitalization Project CDM23-0292 (200&300 block of Kearney)
- b) Community Development Project CDV23-0235 (Lift Station)
- c) North Side Water Infrastructure Project
- d) 4th Street Project
- e) TxDOT 2025 TA Call for Project
- f) Library Project
- Solid Waste Report
- Prospect Park Lighting Report
- GoMotive Review
- SAFE-PAC Committee Meeting Update
- April 25, 2026, Clean Up Day
- Camera System at G.B. Burton Memorial Library

25-105

16. Discussion and possible action on the City Secretary Report:

- Returned \$19,000 to CEDC from the DRP fund for 8 Lamppost in the 200 blk of Kearney.
- Lost and found policy
- Completed the Dale Carnegie Training
- HOT Reporting Forms
- Sent certified letter to STR owner
- Prepared minutes and caught up on emails received while on vacation
- Made HOT Funds quarterly payments
- Transferred support from enterprise fund to general fund
- Employee Project Update with breakfast x 15 on 3/25/26
- Update the website calendar and slide show for the next month
- Municipal Law Seminar hosted by Underwood Law on 3/31/26

MAYOR COMMENTS: Mayor Fangman thanked all of Council for being there so they could have the meeting.

COUNCIL COMMENTS: None

Mayor Fangman presented Alderman Sanne gifts for her new baby girl.

Adjournment:

There being no further business on the agenda, a motion was made by Alderman Estlack and seconded by Mayor Pro Tem Thompson to adjourn the meeting at 6:57 p.m., with each Alderman voting AYE, the motion carried.



Jacob Fangman, Mayor

Attest:



Machiel Covey, City Secretary