

**CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS  
REGULAR MEETING, JUNE 13, 2024,**

CALL TO ORDER: Mayor Fangman at 5:30 p.m.

PRESENT: Mayor Jacob Fangman  
Alderman John Lockhart  
Alderman Eulaine McIntosh  
Alderman Tommy Hill  
Alderman Terri Floyd  
Administrator Brian Barboza  
City Secretary Machiel Covey

OTHERS PRESENT: Ashlee Estlack, Roger Estlack, Christian Rios, and William (Pete) Mathenou, Mandy Smity, and Dr. Kenneth McIntosh

INVOCATION: Alderman Lockhart

PUBLIC FORUM: None

PUBLIC COMMENTS: None

AUTHORIZATIONS BY CITY COUNCIL:

23-111

1. CONSENT AGENDA

- Meeting Minutes for Regular Meeting May 9, 2024
- Clarendon Volunteer Fire Department Report
- Donley County Commissioners Report
- Burton Memorial Library Report
- Clarendon Municipal Court Report
- Animal Control Report
- Code Compliance Report

A motion was made by Alderman Lockhart and seconded by Alderman Hill to approve the Consent Agenda as presented. With each alderman voting AYE, the motion carried.

23-112

2. Discussion and possible action on the Council Report (List of Bills).

A motion was made by Alderman McIntosh and seconded by Alderman Floyd to approve the Council Report (List of Bills) as presented. With each Alderman voting AYE, the motion carried.

23-113

3. Discussion and possible action on the Statement of Revenue and Expense.

A motion was made by Alderman Lockhart and seconded by Alderman McIntosh to approve the Statement of Revenue and Expense as presented. With each Alderman voting AYE, the motion carried.

23-114

4. Discussion and possible action on appointing a qualified individual to fill the vacant unexpired term of Alderman.

City Council Convened into Executive Session at 5:44 p.m. under the provision of Local Government Code, Section 551.074: Personnel Matters:

- Appointment of an Alderman

City Council reconvened into Open Session at 6:05 p.m.

A motion was made by Alderman Lockhart and seconded by Alderman Hill to appoint Ashlee Estlack as Alderman to fill the unexpired term. With each Alderman voting AYE, the motion carried.

Mayor Fangman administered the Oath of Office to the newly appointed Alderman Ashlee Estlack.

23-115

5. Discussion and possible action on appointing an Alderman to serve as Mayor Pro-Tem.

A motion was made by Alderman Floyd and seconded by Alderman Lockhart to appoint Alderman Tommy Hill as Mayor Pro Tem for a one-year term. With each Alderman voting AYE, the motion passes.

23-116

6. Discussion and possible action on a request from Waste Connections to consider an increase of 3.5% (more or less) in garbage collection and disposal rates.

No action taken by Council.

23-117

7. Discussion and possible action on Groundwater Sales Agreement with Greenbelt Municipal and Industrial Water Authority.

A motion was made by Alderman Lockhart and seconded by Mayor Pro Tem Hill to approve the Groundwater Sales Agreement with Greenbelt Municipal and Industrial Water Authority for three years and increase the raw water sales price from \$.63 to \$.68 per thousand gallons. With each Alderman voting AYE, the motion carried.

23-118

8. Discussion and possible action on Encroachment License and Agreement.

No action taken by Council.

23-119

9. Discussion and possible action on Interlocal Agreement between the City of Clarendon, Donley County, Texas, and Donley County for Donley County to use City Monofil.

A motion was made by Alderman McIntosh and seconded by Alderman Lockhart to approve an Interlocal Agreement between the City of Clarendon, Donley County, Texas, and Donley County for Donley County to use City Monofil for the removal and disposal of four houses at Jefferson and Third Street. With each Alderman voting AYE, and Alderman McIntosh abstaining, the motion carried.

23-120

10. Discussion and possible action on the six-month Cyber Security Review

A motion was made by Alderman Floyd and seconded by Alderman Estlack to approve the six-month Cyber Security Review with additions of mitigation strategies. With each Alderman voting AYE, the motion carried.

23-121

11. Discussion and possible action on providing the Clarendon Volunteer Fire Department with a one-day free evening at the Clarendon Aquatic Center.

A motion was made by Alderman Lockhart and seconded by Alderman McIntosh to approve on providing the Clarendon Volunteer Fire Department with a one-day free evening at the Clarendon Aquatic Center. With each Alderman voting AYE, the motion carried.

23-122

12. Discussion and possible action on amending Employee Handbook, Chapter 3, Employee Benefits, 3.07 Policy: A. Uniforms, Section 2.

A motion was made by Alderman McIntosh and seconded by Mayor Pro Tem Hill to increase the annual steel toe boot allowance from fifty (\$50.00) dollars to one hundred and fifty (\$150.00) dollars for full time employees that have completed their ninety (90) day training period. With each Alderman voting AYE, the motion carried.

23-123

13. Discussion and possible action on amending Employee Handbook, Chapter 3, Employee Benefits, 3.08 Certification and Education Pay.

No action taken by Council.

23-124

14. Discussion and possible action to temporarily close portions of Sully, Kearney, Third Street and Fourth Streets for the Saints Roost Celebration July 6, 2024.

A motion was made by Alderman Estlack and seconded by Alderman Lockhart to approve temporarily closing portions of Sully, Kearney, Third Street and Fourth Streets for the Saints Roost Celebration July 6, 2024. With each Alderman voting AYE, the motion carried.

23-125

15. Open and Evaluate Statement of Qualifications from Engineering Firms Related to the Water Supply Preliminary Engineering Report and Environmental Assessment.

No action taken by Council.

23-126

16. Discussion and possible action to Approve a Resolution and possibly Select Engineering Firm for Water Supply Preliminary Engineering Report and Environmental Assessment.

A motion was made by Alderman Floyd and seconded by Alderman McIntosh to select OJD Engineering, LLC. for the Water Supply Preliminary Engineering Report and Environmental Assessment. With each Alderman voting AYE, the motion carried.

23-127

17. Discussion and possible action to temporarily close Sully, Third and Fourth Streets on July 15, 2024, from 1:00 p.m. through 9:00 p.m. for Newschannel10 Summer Celebration.

A motion was made by Alderman Estlack and seconded by Alderman Lockhart to temporarily close Sully, Third and Fourth Streets on July 15, 2024, from 1:00 p.m. through 9:00 p.m. for Newschannel10 Summer Celebration. With each Alderman voting AYE, the motion carried.

18. Discussion and possible action on the annual performance evaluation of the City Secretary.

City Council Convened into Executive Session at 7:30 p.m. under the provision of Local Government Code, Section 551.074: Personnel Matters:

- Annual performance evaluation of the City Secretary

City Council reconvened into Open Session at 7:31 p.m. and the City Secretary left the room for the evaluation. The City Secretary was called back into the Council Chamber once the evaluation scoring was complete.

A motion was made by Alderman Lockhart and seconded by Alderman McIntosh to approve a COLA salary increase of 5.1% and to extend the Employment Agreement to September 30, 2026. With Alderman Lockhart, McIntosh, Floyd, and Mayor Pro Tem Hill voting AYE, and Alderman Estlack abstaining, the motion carried.

## 23-129

19. Discussion and possible action on the City Administrators Report.

- Update on Employees
- TX Health Benefits Pool Employer Group Medical Plan
- CDV23-0235 has been identified as a potential grant recipient.
- DOL- Final overtime rule
- TxDOT RAMP Grant- Ordered LED Runway Lights.
- Allowing Cowboy Church to remove curb on edge of Park St & W 4th- Congestion.
- Disposal of Animal Carcasses to City of Memphis Landfill
- Project Updates
- Mr. Dan Sawyer concern with Clarendon WWTP.
- NewsChannel 10 Summer Celebration 2024- Clarendon July 15
- Time and Date for a budget workshop.

Budget workshop was scheduled for July 18, 2024, at 5:30 p.m.

MAYOR COMMENTS: Mayor Fangman thanked everyone for being at the meeting and welcomed our new Alderman Ashlee Estlack. He also thanked City Secretary Machiel Covey for the job she does and that they are all grateful she is there.

COUNCIL COMMENTS: Alderman McIntosh thanked everyone for supporting each other and trying to do their best as council people. We are all working hard to do what is right for our town and sometimes it is not easy, and she appreciates all the council. Alderman Lockhart gave kudos to the pool staff for being professional and taking care of the kids. The pool looked great, and he appreciated what they were doing. Alderman Estlack thanked council for the opportunity, she is excited and looks forward to working with everyone. Mayor Pro Tem Hill congratulated Alderman Estlack. Alderman Floyd welcomed Alderman Estlack and told her she believes she will be an asset to the council, and that she has knowledge to help guide council through the tough times. She is glad they are all still together and can move forward and take care of the community.

Adjournment:

There being no further business on the agenda, a motion was made by Alderman Lockhart and seconded by Alderman Estlack to adjourn the meeting at 8:16 p.m., with each Alderman voting AYE, the motion carried.

  
Jacob Fangman, Mayor

Attest:

  
Machiel Covey, City Secretary